



Horseshoe Scout Reservation Summer Camps Refund Policy

The Chester County Council Horseshoe Scout Reservation makes financial commitments for the hiring of staff and purchasing of supplies and other materials many months prior to camp; therefore, participants should make a financial commitment of at least \$50 by the deposit deadline .

Please note that if an entire unit cancels after deposits are paid, then all deposits are non-refundable. If a unit should cancel after all payments have been made in full, any refund will be made at the discretion of the Council Camping Committee. The Chester County Council does reserve the right to cancel any reservation if payments are not received in full by each of the payment due dates.

Below you will find the conditions required to be met in order for a refund to be processed. To ensure consistency in this process, no refund will be issued if any of the conditions are not met (no exceptions).

- All refund requests must be submitted in writing either by mail to the Chester County Council Service Center, Camping Administration or by email to camping@cccbsa.org.
- Refund requests should include the following information:
 - Unit type and unit number (i.e. Pack/Troop 555)
 - Name of Scout
 - Date of attendance
 - Reason for request
 - Supportive documentation for a reason entitling a full refund
- Refund of the amount paid will be issued for the following reasons (if canceling prior to attending):
 - Medical illness or injury of Scout
 - Medical illness, injury or death of immediate family member
 - Approved family emergency (at the discretion of the Council)
 - Required attendance to summer school during the time the Scout is scheduled to attend camp
 - Camp closure due to disease or national emergency.

Any of the above reasons will **require** supportive, written documentation to be submitted along with the written refund request. For medically related reasons, a letter from the Scout's physician; for attendance to summer school, a letter from the Scout's teacher or school administration; for family emergency, a letter from the family as well as (where applicable) a letter from the unit's Scoutmaster or Cubmaster or other BSA registered unit leader verifying he was contacted prior to camp about the emergency.

Any Scout or leader/adult released and sent home by the camp director or health officer due to medical reasons will be issued a pro-rated partial refund. Refunds issued to campers choosing to leave early will be at the discretion of the Chester County Council. **The due date to submit a refund request is within two weeks of the end of your session.**

Refunds will not be considered for change of mind, vacation plans, extended sports schedules, weather or no shows. The Camping Committee will review all requests and their decisions will be final. **Refund requests will not be reviewed and/or accept if turned in after the two-week deadline.**