



Brandywine Backyard BBQ Festival

Sunday April 21, 2024

FOOD VENDOR FORM

Organized by Octoraro District Boy Scouts of America and New Garden Township

The Festival will take place Sunday, **April 21, 2024**, in New Garden Township Park (8938 Gap Newport Pike, Landenberg, PA 19350) Festival hours are from **12:00 noon until 5:00 pm**. This is an outdoor festival and will be held rain or shine. *There will be a "Peoples' Choice" food truck competition.*

Application Procedure:

Vendors shall submit their application and will receive confirmation once the application has been processed and accepted by the Planning Committee. Vendor space preferences will be considered on a first-come, first-served basis; however, space allocation will be selected by the committee and will be final.

General Rules (Please read complete form carefully):

•All vendors must supply their own canopy if needed. See cost below. Canopy cannot be oversized to the space provided. Please rent additional spaces if required. Vendor spaces are 20 feet by 20 feet. Sidewalks must remain open and clear at all times. No booth sharing allowed.

•This is a family event. No flammable or harmful items may be displayed. No alcoholic beverages are to be sold unless you are the designated adult beverage vendor.

•**THE FOOD VENDOR MUST HAVE A PENNSYLVANIA HEALTH DEPARTMENT CERTIFICATE AND A RESTAURANT LICENSE. PLEASE CONTACT THE CHESTER COUNTY HEALTH DEPARTMENT AT:**

<https://chesco.org/2652/Temporary-Events>. Please provide copies with your form.

•**All vendors must complete the New Garden Township Food Truck / Non-permanent Restaurant Application form** (a copy will be provided for your convenience) with the requested documents:

- Copy of valid Driver's License
- Proof of Liability Insurance
- Copy of Business License and Tax ID

The Above documentation will be sent to the BBQ Committee who will forward to New Garden Township. The BBQ Committee will pay the \$50 one-time application fee for those vendors who have not already done so. The BBQ Committee will request that the \$100 annual fee be waived for the 2024 Brandywine Backyard BBQ.

•Each vendor must have at least 1 fire extinguisher (5 lb, multipurpose, ABC, BC fire extinguisher.)

•Each restaurant needs adequate control for oil/grease spill containment. Disposable rugs or other suitable absorbent surface should be used under all frying or other oil/grease containing equipment. PLEASE PROVIDE GROUND COVER TO PROTECT THE SIDEWALK.

•Vendors are responsible for clean up. SIDEWALKS MUST BE COMPLETELY CLEANED OF ALL GREASE.

•Vendors are responsible for removing all trash from their area. Please recycle. The Commonwealth of Pennsylvania requires recycling of all #1 through #7 plastics; clear, brown and green glass; cans and cardboard.

- New Garden Township will not supply electric power for use by vendors. All vendors requiring electric for the operation must supply their own working generators

Please initial that you have read and understood these rules _____.

NO REFUNDS.

The event will be held rain or shine.

The event can be canceled by the Planning Committee in case of dangerous or extreme weather conditions.

FOOD VENDOR APPLICATION

Application Deadline: March 29, 2024

Name of person in charge: _____

Name of Business: _____

Address: _____

Phone (Work): _____ (Cell): _____ E-Mail: _____

Description of food: _____

Do you already have or plan to get a New Garden Township food permit (circle one)? yes / no

Space (20'x20'): **\$200.00** If you require more than a 20' x 20' space, please register for two spaces.

CANOPY IS REQUIRED.

TOTAL \$ _____

This Restaurant Vendor form is for the sale of food related items.

Please attach your New Garden Township Food Truck Permit Application and Supporting Documents.

Hold Harmless Clause:

Vendor, its officers, and members shall hold harmless and defend Chester County Council, New Garden Township and its agents, officers and volunteers from all liability, judgments, suits, costs and actions, including attorneys' fees and all costs of litigation of every kind and description brought or rendered against CCC BBSA and NG township as a result of loss, damage, or injury of persons or property by reason of any act of failure to act by its officers, members or volunteers.

I have read this form and all rules as outlined in it and agree to abide by them.

Name of Applicant: _____ Business Name: _____

Signature of Applicant: _____ Date: _____

You must sign your name or you will not be considered for the Festival

Make checks payable and send application to (KEEP A COPY FOR YOUR RECORDS):

**Chester County Council, BSA, Brandywine Backyard BBQ Festival
1 Scouting Way, Exton, PA 19341**

Direct questions to:

Lisa Antonucci, Development Specialist: lisa.antonucci@scouting.org or (610)696-2900, ext. 112

Matt Gutherman, District Executive: Matthew.gutherman@scouting.org or (610)696-2900 ext.

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Mark Burt, OC BBQ Chair: bbqfestival@cccbsa.org

Online: www.brandywinebbq.com or www.cccbsa.org/brandywinebbq

Facebook: www.facebook.com/brandywinebbq

Chester County Council is a non-profit 501(c)(3) organization.

Our EIN is 23-1365192 for business purposes.