

# 2021 Planning Forms



Horseshoe Scout Reservation  
Chester County Council, BSA  
1286 Ridge Road  
Rising Sun, MD 21911

Revised September 2020

Dear Scoutmasters and Senior Patrol Leaders,

The following forms are intended for planning purposes. Duplicate copies of each form will be available upon your arrival to camp. Please complete the Troop Activity Sheet and the Merit Badge Number Sheet and bring them to the Sunday night Scoutmaster meeting the day you arrive at camp.

Please refer to the Leaders' Guide and Program Guide for further information.

David Mellinger  
Camp Director

Henry Zink  
Program Director

Ian Birdwell  
Camp Commissioner

## **Table of Contents**

<b>Troop Activity Sheet .....</b>	<b>2</b>
<b>Merit Badge Numbers Sheet .....</b>	<b>3</b>
<b>Troop Swim Check Log.....</b>	<b>4</b>
<b>Horseshoe Troop Photo CD .....</b>	<b>5</b>
<b>Technology Acceptable Use Policy .....</b>	<b>6</b>
<b>Standard Troop Award .....</b>	<b>7</b>
<b>Standard Patrol Award.....</b>	<b>8</b>
<b>Health and Safety Inspection Report .....</b>	<b>9</b>
<b>Waiter Schedule .....</b>	<b>10</b>
<b>Patrol Clean-Up Responsibilities .....</b>	<b>11</b>

# Troop Activity Sheet

TROOP # \_\_\_\_\_

# OF PARTICIPANTS \_\_\_\_\_

## 9:00 Activities

Archery (M-Sa)

Rifle (M-Sa)

Climbing (M-F)

Please write the activities you would like to do in order of priority below:

## 9:00 am Priorities

1. \_\_\_\_\_

2. \_\_\_\_\_

Please indicate if your troop is interested in tubing:

Please cross off the days that you would **not** like any troop activities scheduled:

M Tu W Th F Sa

**Please hand this form in at the Sunday Night Leaders' Meeting; we cannot accept it before you arrive in camp.**

# Merit Badge Numbers Sheet

Troop # \_\_\_\_\_

Animation 11	_____	Envi. Sci. 3	_____	Pioneering 11	_____
Archaeology 11	_____	Fingerprinting Independent	_____	Public Health 10	_____
Archery 10 & 2	_____	First Aid 11	_____	Plant Science 3	_____
Art 2	_____	First Aid 2	_____	Programming/Game Design 10-12	_____
Astronomy 3	_____	Fishing 3	_____	Programming Independent	_____
Athletics/Sports 11	_____	Fish and Wildlife/Mammals 2	_____	Radio/Signs, Signals, Codes 11	_____
Backpacking/Hiking Independent	_____	Game Design 2	_____	Reptile and Amphibian Study Independent	_____
Basketry Independent	_____	Geology/Mining in Society 2	_____	Rifle 2-4	_____
Basketry 2	_____	Indian Lore/Textiles 10	_____	Scouting Heritage Independent	_____
Bird Study/Exploration 10-12	_____	Indian Lore Independent	_____	Search and Rescue/Safety 10	_____
BSA Lifeguard 10-12	_____	Insect Study Independent	_____	Shotgun 10-12	_____
Camping 10	_____	Instructional Swim Independent	_____	Soil and Water Conservation 3	_____
Camping 2	_____	Inventing/Drafting 3	_____	Space Exploration 3	_____
Canoeing 2-4	_____	Kayaking/Whitewater 10-12	_____	Swimming 10	_____
Cit. Nation 10	_____	Leatherwork 3	_____	Swimming 11	_____
Cit. World 2	_____	Lifesaving 10-12	_____	Swimming 2	_____
Climbing 11	_____	Medicine 10	_____	BSA Snorkeling 2-4 (M-W)	_____
Climbing 2	_____	Metalwork (Blacksmithing) 9-12	_____	Traffic Safety/Crime Prevention 3	_____
Communication 3	_____	Mountain Biking 9:30-11	_____	Trailblazers 10-12 & 3-5	_____
Cooking 10-1	_____	Moviemaking Independent	_____	Weather 2	_____
COPE 3-5	_____	NOVA - "Up and Away!" 2	_____	Welding/Model Design and Building 2-4	_____
Emergency Preparedness 2-4	_____	Orienteering/Geocaching 2-4	_____	Wilderness Survival 3	_____
Engineering/Architecture 10	_____	Personal Fitness 11	_____	Woodcarving 11	_____
Entrepreneurship 10	_____	Personal Management 11	_____	Woodcarving 3	_____
Envi. Sci. 10	_____	Photography Independent	_____	Woodwork 10-12	_____

**Please hand this form in at the Sunday Night Leaders' Meeting; we cannot accept it before you arrive in camp.**





Scout's Name: \_\_\_\_\_ Campsite: \_\_\_\_\_ Troop: \_\_\_\_\_

## HORSESHOE SCOUT RESERVATION TECHNOLOGY ACCEPTABLE USE POLICY

The Horseshoe Scout Reservation recognizes that access to and use of technologies such as computers, internet access, cell phones, or cameras can be appropriate tools for learning. However, several precautions are taken to ensure that technology provides a safe learning environment for Scouts and that it is used constructively.

All use of Reservation computer systems and the network must be in support of education, research, or activities that are consistent with the purposes of the Reservation and the Boy Scouts of America.

The Reservation uses filtering software in an attempt to block access to objectionable material. Additionally, Scouts will be supervised while using the Internet and will be instructed in the appropriate and safe use, section, and evaluation of information. Scouts accessing the Reservation's computers or network have the following responsibilities:

- To adhere to the principles of the Scout Oath and Law at all times;
- To follow all protocols established by instructors for the use of computers and the network;
- To access only those network or internet resources which align with an instructional activity;
- To not use the network to develop malicious programs or code;
- To not use the network to engage in illegal or illicit activities,
- To not access any obscene or pornographic materials;
- To not circumvent and/or disable content filtering or any other computer system protection measures.
- To follow all protocols established by instructors for the use of cameras and cell phones;
- To use only those cameras or devices which align with an instructional activity;
- To take all reasonable precaution to protect Reservation cameras from damage and/or theft;
- To not intentionally seek to film or photograph others without their permission;
- To only use personal cell phones for the purposes of the relevant merit badge, not for social media or other pursuits.

The use of technology at camp and access to the internet is a privilege. Consequences for unacceptable use of computer or network systems may result in the denial of access privileges or other consequences as determined by unit or reservation leadership.

Any Scout or adult leader wishing to access the reservation's technology or network must adhere to the terms of this Acceptable Use Policy. By signing below, the user agrees to be bound by these terms.

\_\_\_\_\_  
(User's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Scout / Adult  
(Circle)

Scoutmasters, please initial below to verify if you Scout has these permissions:

Cyber Chip: \_\_\_\_\_

Use of cell phone: \_\_\_\_\_

Use of the reservation devices: \_\_\_\_\_

\_\_\_\_\_  
(Scoutmaster's Signature)

\_\_\_\_\_  
(Date)

# The Standard Troop Award

Troop # \_\_\_\_\_ Council \_\_\_\_\_

Number of Patrols in Camp \_\_\_\_\_ Camp Week \_\_\_\_\_ Scoutmaster \_\_\_\_\_

**Camp Standard Troop is a high honor based on assessment of three areas:**

**Membership**

- At least 50% of the Troop's membership is in Camp.
- All Patrols in the Troop earn the Standard Patrol Award.
- In a troop with only one patrol, the Patrol Leader and Senior Patrol Leader are two different scouts.

**Comportment**

- The Troop and its membership behaves in accordance with the Aims and Methods of Scouting, the Scout Oath, and the Scout Law at all times, as determined by the Program Director.

**Activities**

The Troop:

- Participates in all camp-wide activities (all three evening games, Vespers, and both campfires).
- Conducts at least one Troop campfire program during the week. The program should exhibit scout spirit and live up to the high ideals of the Scout Oath, Law, Motto, and Slogan.
- Earns the Clean Camp Award 5 of 6 days.
- Reports all cases of illness to the Health Lodge immediately. On hikes or trips, trail first aid must always be followed by a check-up upon returning to camp.

**NOTE: This application is due, in addition to the Standard Patrol Applications, Saturday before noon.**

**Adult Leaders:**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Scoutmaster**

**Troop Leaders (Scouts):**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Senior Patrol Leader**

**This form should be on the top of your Troop's application packet.  
The packet is due by Saturday at Noon.**



# Standard Patrol Award

## Application

Patrol Name \_\_\_\_\_

Troop # \_\_\_\_\_

The Standard Patrol Award will be awarded to a Patrol having **four or more** members in Camp. The Camp will present the award to each Patrol that meets the following requirements:

- The Patrol Leader must **register his Patrol** at Monday Patrol Leaders' Meeting following Breakfast.
- The Patrol must plan and carry out **an effective Patrol schedule** utilizing the opportunities of the Troop scheduled activity and program areas to the Patrol's best advantage.
- As a Patrol, perform a **distinctive service project** for Camp Horseshoe as approved by the Program Director. You should meet with the staff contact by Tuesday to discuss the expectations for the project. The project must be completed by **Friday, 4:00 pm** for final approval.
  - Project Description: \_\_\_\_\_
  - Staff Contact Name: \_\_\_\_\_ Signature: \_\_\_\_\_
- Plan and cook each of your **Outpost meals** as a Patrol. If the Senior Patrol Leader requires that Patrols cook as a Troop, the members of the Patrol should complete their assigned tasks as a group.
- Cooperate with other Patrols of the Troop in planning and conducting at least one **Troop campfire program**.
- Participate in the **Wednesday Night Camp-Wide Game** as a Patrol.
- The members of the Patrol must keep a **daily Patrol Log** detailing the activities of its activities.
  - A reflection about each day Sunday-Friday should be written on its own 8.5x11 sheet of paper. You should have a **half-page** written for Sunday, and a **full page** written for Monday-Friday.
  - In addition, the patrol leader should include the following in their daily logs:
    - Their leadership during the Wednesday night patrol game
    - Their leadership during preparation of Thursday's outpost meals.
    - Their Patrol's participation in the Troop's campfire program.
  - Logs should be in **paragraph** format (as opposed to a timetable or list).
- The **Scoutmaster and Senior Patrol Leader** must approve and sign this form certifying that the Patrol has participated in the whole Troop program to his satisfaction and that the objectives have been met. In doing so, they attest to having reviewed the Patrol's Log for completion and relevance.

**This Patrol has qualified for the Standard Patrol Award in all requirements listed above, as is evidenced by our signatures:**

\_\_\_\_\_  
Patrol Leader

\_\_\_\_\_  
Senior Patrol Leader

\_\_\_\_\_  
Scoutmaster

**This form should be on top of your Patrol Log and Patrol Leader Reflections and given to your SPL to be included in the Standard Troop Award application packet.**

**The Standard Troop Award application packet is due by Saturday at Noon.**

# Health and Safety Inspection Report

Troop: \_\_\_\_\_

Senior Patrol Leader: \_\_\_\_\_

Every day between 9:15 and 10:00 an inspector assigned by the Commissioner will check your site for organization, general conditions, and cleanliness as described in the "Health and Safety Guide" you will receive when you arrive at camp. A Clean Camp Award flag will be awarded to those sites scoring at least 20 points total on their daily inspection. Those units who earn a Clean Camp rating for five of the six inspection days will receive the Clean Camp Flag. Awards will be given at the end of the week to those units that score the highest total points on their daily ratings.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Inspector's Initials						
Shelters Open and Clean, Free from Damage						
Personal & Troop Equipment Neat and Orderly						
Bunks Made, Bedding Aired						
Trails & Grounds Clean, No Damage to Trees						
Latrine Clean and Swept						
Washstand Clean and Swept						
Fireguard Chart Posted, Signed and Followed						
<b>Daily Total</b>						

### Explanation of Ratings

U = Unacceptable   1 = Poor   2 = Fair   3 = Acceptable   4 = Good   5 = Excellent

# Waiter Schedule

<b>Breakfast</b>							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Table 1							
Table 2							
Table 3							
Table 4							
Table 5							
Table 6							

<b>Lunch</b>							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Table 1							
Table 2							
Table 3							
Table 4							
Table 5							
Table 6							

<b>Dinner</b>							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Table 1							
Table 2							
Table 3							
Table 4							
Table 5							
Table 6							

**Waiter Call is sounded over the PA system 15 minutes before breakfast and lunch and one half hour before dinner. Waiters should report to the porch of the Dining Hall at that time. Troops must send one waiter for each assigned table**

## Patrol Clean-Up Responsibilities

	<b>Trails</b>	<b>Grounds</b>	<b>Latrine</b>	<b>Fire Guard</b>	<b>Spare</b>
<b>Monday</b>					
<b>Tuesday</b>					
<b>Wednesday</b>					
<b>Thursday</b>					
<b>Friday</b>					
<b>Saturday</b>					
<b>Sunday</b>					